

**INTERNATIONAL INLINE SKATER HOCKEY
FEDERATION**



CONSTITUTION

Edition 27th February 2005

1. BASIC PRINCIPLES

- 1.1 The name of the Federation shall be 'The International Inline Skater Hockey Federation' hereafter referred to as the IISHF.
- 1.2 The IISHF is the International Governing Body of Inline Skater Hockey.
- 1.3 The IISHF is independent and does not put its commercial aims first.
- 1.4 The Official language of the IISHF shall be English.
- 1.5 The Financial year is the calendar year.
- 1.6 The Headquarters of the IISHF shall be determined by the Presidium.

2. COMPOSITION

- 2.1 The IISHF shall consist of the Affiliated recognised National Organisations who control and govern the sport of Inline Skater Hockey in any territory politically regarded as constituting a National Unity.

3. PRINCIPLES

- 3.1 The principles of the IISHF shall be general unity of action, mutual respect of Associations in the dealings with one another and the inadmissibility of discrimination against individuals on racial, political, religious or any other grounds.
- 3.2 The IISHF shall observe the general and fundamental principles of the Olympic Charter and no provision of these Rules shall be deemed to conflict with or derogate from those principles.

4. OBJECTS

- 4.1 The Objects of the IISHF shall be:
 - a) To uphold the principles of the IISHF and develop and promote the spirit of friendship and mutual assistance among member Associations.
 - b) To promote, encourage and foster the development and growth of Inline Skater Hockey World-wide.
 - c) To seek continual improvement of all aspects of the game, its regulations and competitions World-wide.

- d) To publish the International Rules of the Game, the Regulations and the Constitution in English which shall be the Official version and to sanction any translations of these publications.
- e) To sanction the Organisation of all International Inline Skater Hockey Events.
- f) To eliminate unfair and unsporting practices such as use of drugs and alcohol to affect performance.
- g) To seek affiliation to and recognition from all appropriate International institutions or bodies and to abide by their rules of membership.
- h) To employ the funds of the IISHF as may be expedient in the interests of International Inline Skater Hockey.

5. MEMBERSHIP

- 5.1 The membership of the IISHF shall be open to National Associations world-wide that are officially recognised by the sporting authorities of each Nation as being the single controlling authority for Inline Skater Hockey.
- 5.2 In no circumstances shall two Associations be recognised as exercising authority over the same Nation.
- 5.3 All member Associations must uphold and observe the principles, objectives and aims of the IISHF.
- 5.4 Any recognised Association in accordance with 5.1 above may apply for membership of the IISHF.
- 5.5 Membership shall be divided into Full Membership and Associate Membership.
- 5.6 An Associate Member of the IISHF shall have all the rights and obligations of a Full Member except that the Associate member shall be unable to vote at General Meetings.
- 5.7 All applications for membership shall be made in writing to the IISHF Presidium for consideration and the decision shall be confirmed by the Council of members at the next General Meeting.
- 5.8 Where there is any doubt whether an Association applying for Full Membership of the IISHF is the sole bone fide controlling Body for Inline Skater Hockey within a Nation but otherwise qualifies for Membership, that Association may be accepted for Associate Membership of the IISHF.
- 5.9 Where an Associate member can produce evidence to show that it is the sole recognised Association governing the sport of Skater Hockey within the Nation concerned, its membership status may be upgraded to Full Membership subject to a review by the Council of Members.
- 5.10 The acceptance or otherwise of any application for Full or Associate Membership of the IISHF shall be made irrespective of the political, diplomatic or National status of the nation concerned and shall only relate to the conduct of Inline Skater Hockey therein.
- 5.11 Each member Association (Full and Associate members) must agree to abide by the IISHF Constitution and its Regulations and must ensure compliance thereof by its own members.

- 5.12 Each member Association (Full and Associate) must pay an annual membership fee by the due date. The annual membership fee to be determined by the Council of Members and shall be reviewed annually. The membership fee shall be non-refundable.

6. TERMINATION, SUSPENSION AND EXCLUSION

- 6.1 Any member wishing to resign from the IISHF shall give notice in writing by registered letter to the IISHF Presidium. The resignation may take effect at any time from the receipt of such notice; however, the member shall still be liable for the payment of its subscription up to the 31st of December of the same year.
- 6.2 A National Association, Club, team or an individual person, failing to settle any account (including subscription) on time will be suspended from membership of the IISHF.
- 6.3 A member who seriously and persistently fails to maintain the principles and objects of the IISHF or its Constitution, Regulations, Rules of the Game or the decisions of the IISHF may be expelled by a majority of at least two thirds of the votes cast at a General Meeting.
- 6.4 Any member Association who resigns from the IISHF or who is expelled or suspended shall not have the right with immediate effect of such action, to enter Clubs, Teams, Players or Match Officials for any IISHF International event (be it Title or non Title event) nor attend or be represented at a General Meeting.

7. STRUCTURE

- 7.1 The structure of the IISHF shall be as follows:
- Council of Members
 - Presidium
 - Audit Committee
 - Appeals Committee
 - Disciplinary Committee
- 7.2 Any person who is legally responsible in law in each Country may serve on one of the IISHF's bodies.
- 7.3 Any person who holds office on any IISHF Body, must on their resignation return all IISHF related documentation and IISHF equipment and any other relevant articles to the IISHF Presidium.
- 7.4 Any person who holds office on any IISHF Body may not give out or discuss any confidential information or business of the IISHF.
- 7.5 No claims for compensation shall be considered against decisions made by an IISHF body.
- 7.6 Meetings, Seminars, and Conferences of the IISHF's bodies are not open to the public nor are they open to the press, radio, or television unless specific permission has been granted by a special resolution of the Presidium and the members of the body concerned.

- 7.7 At all IISHF meetings a true record of the proceedings (minutes) must be recorded and must include any resolutions agreed. These minutes must be dispatched to all members of the relevant body within 4 weeks.
- 7.8 Voting at meetings shall normally be an open procedure by a show of hands of those present. If one member present so demands, the vote may be taken by a secret ballot. Decisions will be taken by a simple majority unless otherwise provided for in the Constitution.

8. COUNCIL OF MEMBERS

- 8.1 The Council of Members shall consist of a maximum of two representatives plus a translator (if required) from each Full Member or Associate Member Country.
- 8.2 Each Full Member shall be entitled at General Meetings to:
- | | |
|--|---------|
| For Members with 49 teams or less registered | 1 Vote |
| For Members with 50 or more teams registered | 2 Votes |
- 8.3 Each Full member of the Council and the Presidium shall have the right to submit proposals, to change the Constitution and the Regulations.
- 8.4 Each Full member of the Council and the Presidium shall have the right to submit proposals, in writing to change the Rules of the Game. Each motion for change should first be discussed in a relevant Sub Committee before the decision by the Council of Members is made.
- 8.5 The Council of Members shall have the power to elect the members of the Presidium and the members of the Audit Committee and the Appeals Committee.
- 8.6 The Council of Members shall have the power at General Meetings to decide upon any changes to the Constitution and Regulations.

9. GENERAL MEETINGS

- 9.1 The meetings of the Council Members shall be called 'General Meetings' and shall be divided into an Annual General Meeting (AGM) and Extraordinary General Meetings (EGM).
- 9.2 The 'AGM' shall take place once a year and will be held between the 1st of February and the 31st of March.
- 9.3 The Presidium may call an EGM' at any time providing that a majority decision has been taken by the Presidium.
- 9.4 The Council of Members may request an 'EGM' at any time providing that the request is received by the President, in writing, with a statement of the reasons for the calling of the 'EGM' and this statement must be supported by at least two thirds of the Council of Members.
- 9.5 The announcement convening a General Meeting giving details of the place, date, time shall be sent by post or electronic mail to each IISHF Member not later than six weeks prior to the date of the meeting.

- 9.6 The Agenda shall be sent by post or electronic mail to each IISHF member not later than four weeks prior to the date of the AGM as well as the Presidium written Report and the Accounts not later than two weeks prior to the date of the AGM.
- 9.7 All Proposals for Changes to the Constitution at General Meetings shall be submitted in writing to the Presidium no later than three weeks prior to the meeting. The Presidium shall then circulate all proposals to the members no later than two weeks prior to the meeting. These proposals cannot be altered at a General meeting but must be voted upon without change.
- 9.8 All Proposals for Changes to the Tournament Regulations, Disciplinary Regulations, Rules of the Game and Financial Regulations at General Meetings shall be submitted in writing to the Presidium no later than three weeks prior to the meeting. The Presidium shall then circulate all proposals to the members no later than two weeks prior to the meeting. These proposals can be altered at a General meeting before being voted upon.
- 9.9 A quorum for a General meeting shall consist of no less than three Member Countries.
- 9.10 The Members must notify the Presidium of the names of all attendees prior to any General Meeting.
- 9.11 The agenda for the AGM shall be as follows;
- a) Welcome Address from the Presidium
 - b) Proof of correct announcement convening the General Meeting
 - c) Establishment of Voting Rights and of the Quorum
 - d) Confirmation of the Agenda
 - e) Confirmation of the minutes of the previous years General Meetings
 - f) Written Report from the Presidium
 - g) Finance Director's written Report and Audited Accounts
 - h) Report from the Audit Committee
 - i) Approval of the activities of the Presidium
 - j) Disciplinary Committee Report
 - k) Appeals Committee Report
 - l) Motions to change the Constitution
 - m) Motions to change the Regulations
 - n) Motions to change the Rules of the Game
 - o) Election of the Officers of the Presidium
 - p) Election of the Audit Committee
 - q) Election of the Appeals Committee
 - r) Presentation of the Budget
 - s) Membership Fees
 - t) Title Events
 - u) Any other Business
- 9.12 The agenda for an EGM shall be as follows:
- a) Welcoming address from the Presidium
 - b) Proof of correct announcement of General meeting
 - c) Establishment of voting rights and quorum
 - d) Confirmation of the Agenda
 - e) Confirmation of the minutes of the Previous meeting
 - c) The business for which the EGM is convened
 - d) Any other business

- 9.13 All minutes taken at General Meetings shall be countersigned by the President and Minutes Secretary and forwarded to all members within four weeks. Any objections to the minutes must be sent in writing to the IISHF within two weeks of receipt. The Presidium shall settle any objections within 6 weeks of receipt and shall circulate any changes to the members.

10 VOTING RIGHTS

- 10.1 Each Full Member shall be entitled at General Meetings to:
- | | |
|--|---------|
| For Members with 49 teams or less registered | 1 Vote |
| For Members with 50 or more teams registered | 2 Votes |

Associate members shall not be entitled to vote.

- 10.2 Each Full Member shall inform the Presidium before any meeting of the name of the attendee/s who will vote on their behalf.
- 10.3 All decisions at General meetings shall be put to a vote and shall be decided by a simple majority. In the event of a tied vote, the Presidium shall have the casting vote.

11. PRESIDIUUM

- 11.1 The Management of the IISHF shall be vested in the Presidium who shall be responsible for all decisions with regard to the general operation of the IISHF.

- 11.2 The Presidium shall consist of:

- The President
- The Vice President
- The Finance Director

Duties to be decided by the Presidium

- 11.3 The Presidium members must all reside in different countries.
- 11.4 Persons nominated for Presidium positions must be present at the AGM or must have notified the IISHF Presidium in writing prior to the AGM that they are willing to be elected.
- 11.5 The Presidium members shall remain in Office for 2 years and re election of all Presidium members shall take place every alternate year.
- 11.6 Presidium Meetings shall be convened by the President after consultation with all other Presidium Members.
- 11.7 A quorum for a Presidium meeting shall consist of at least two Presidium Members.
- 11.8 In Presidium meetings, each Presidium Member shall have one vote the President shall not have a casting vote.

- 11.9 The Presidium shall be responsible for sanctioning payment of reasonable expenses to members of the IISHF's bodies.
- 11.10 No expenses can be incurred without the prior authority of the Finance Director. The Finance Director must be provided with valid receipts for all expenses claimed.
- 11.11 The Finance Director shall prepare a statement of accounts for presentation at each meeting.
- 11.12 In the event of the resignation of the President, the Vice-President shall become the acting President and the Presidium shall have the power to appoint an acting Vice President.
- 11.13 The Presidium shall have the power to appoint the Disciplinary Officer.
- 11.14 An Individual Presidium Member may not authorise payment of or commit the IISHF to, or purchase, any item above the amount of 500 Euros without consultation with the other Presidium members.
- 11.15 The Presidium shall have the power to impose any deadlines they feel necessary to ensure the smooth running of the Federation. Any Country or its Clubs or Teams who do not meet these deadlines will have a fine of 50 Euros per week that the deadline is not met, imposed on them.

12 SUB COMMITTEES

- 12.1 The Presidium shall have the power to appoint work Groups and Sub Committees and shall detail the areas and responsibilities of such Sub Committees.
- 12.2 All Member Associations shall have the right to send one delegate to sit on any IISHF Sub Committee.
- 12.3 All decisions of IISHF Sub Committees must be put to the Council of Members for agreement.

13. AUDIT COMMITTEE

- 13.1 The Audit Committee must comprise of two persons from separate Countries. The Audit Committee members will serve for 2 years, only one person of the Audit Committee will be elected each year in rotation.
- 13.2 The Audit Committee shall be responsible for overseeing the accounts and files maintained by the Finance Director and for producing a report for the AGM.
- 13.3 The Audit Committee shall have full access at any time to the IISHF account books, bank statements and any other financial papers in the possession of the Finance Director or other relevant persons.
- 13.4 The Audit Committee shall be elected by the Council of Members at the AGM and shall remain in Office until the next AGM. In the case of the departure of an elected person for whatever reason, the Member Country must nominate another person to serve until the next AGM. The Member Country must inform the IISHF Presidium in writing of the new nominee for the approval of the IISHF Presidium.

13.5 Persons nominated for positions on the Audit Committee must be present at the AGM or must have notified the IISHF Presidium in writing prior to the AGM that they are willing to be elected.

14. DISCIPLINARY COMMITTEE

14.1 The Disciplinary Committee shall consist of the Disciplinary Officer, Vice Disciplinary Officer and two other persons. All Four persons must be from different member Countries and will be appointed by the IISHF Presidium.

15. APPEALS COMMITTEE

15.1 The Appeals Committee shall consist of a Chairman, a Vice Chairman and one other person all from different Nations and will be elected by the Council of Members at the AGM.

15.2 Persons nominated for positions on the Appeals Committee must be present at the AGM or must have notified the IISHF Presidium in writing prior to the AGM that they are willing to be elected.

16. GENERAL PROCEDURE

16.1 The following regulations concerning proceedings of IISHF Bodies are mandatory

- a) Verdicts shall be given and explained in writing and countersigned by the Chairman of the relevant Body, a statement of rights of redress must be given.
- b) Decisions made in error by any IISHF Body shall not give rise to claims for compensation.
- c) A member of an IISHF Body may not take part in proceedings in which he himself/she herself/ or his/her Club or Nation is involved or by which he/she is affected. Should this situation arise, the Chairman of the relevant Body must appoint a substitute.
- d) Properly conducted proceedings closed by verdict of an IISHF Body can be re opened if new, previously unknown facts or evidence are discovered or Officially brought to the notice of that Body concerned. New evidence required for re opening proceedings may be submitted by any party, the accused, or a member of the body involved. The Body involved shall decide whether proceedings shall be reopened. An appeal against this decision is possible. An application for re opening proceedings must be made within six weeks of discovering new evidence, but not later than two years after the relevant decision (verdict) has come into effect.

16.2 Any correspondence between the IISHF Bodies and Member Countries may be done by electronic mail, but in the case of announcements and other official documents then a confirmation of receipt must be requested by the IISHF and sent by the member.

16.3 All correspondence belonging to National Associations relating to International matters must pass through the IISHF unless specifically agreed otherwise.

- 16.4 All correspondence belonging to the IISHF relating to National matters must pass through the headquarters of the National Associations at the address notified to the IISHF.
- 16.5 All communications to individual members, Clubs or Teams must be forwarded to them without delay by the relevant National Association.
- 16.6 All National Governing Bodies must ensure that they can communicate electronically using the agreed programmes listed in the appendix.

17. FINANCE

- 17.1 The Financial year shall run from 1st January until 31st December of each year.
- 17.2 The President, the Vice President and the Financial Director shall have drawing rights to the IISHF's accounts, but any such withdrawals must be with the agreement of two of the three named.
- 17.3 The Financial Director shall prepare the annual statement of accounts, which shall be overseen by the Audit committee one day prior to the AGM.
- 17.4 The accounts of the IISHF shall be held at institutions proposed by the Financial Director and agreed by the Council of Members, or, in an emergency, by the Presidium.
- 17.5 The Financial Director shall make available to the Audit committee any account books, bank statements or other financial papers at their request.

18. PAYMENT REGULATIONS

- 18.1 All transactions of the IISHF shall be carried out in Euro's.
- 18.2 All payments to the IISHF shall be made in the name of the official IISHF bank accounts.
- 18.3 The terms of payment for all IISHF debtor accounts shall demand payment within thirty days from receipt of the invoice. For membership subscriptions, the regulations given under 18 shall apply. For A class entry fee invoices the Regulations under 20 shall apply.
- 18.4 If a debtor fails to pay the IISHF by the due date, the IISHF shall send out a warning letter demanding payment within thirty days from receipt of the warning letter. An additional charge shall be imposed of 20 Euros per letter sent (each open invoice).
- 18.5 If payment has still not been received after the deadline, the debtor shall lose the right with immediate effect to play in any International Inline Skater Hockey events. If a National Association is the debtor, all its clubs, teams, players, and officials shall be suspended. The possible loss of such rights shall be referred to in the warning letter, furthermore from the time of the deadline until the full payment is received in the IISHF bank account, interest on/ for arrears of 10% on a pro rata basis will fall due.
- 18.6 Any suspension of the right to play in International Inline Skater Hockey events shall be immediately lifted from the date that the full payment has been cleared in the IISHF's account.

- 18.7 If a player does not pay on time a fine awarded against him/her, the player's Club must take over the responsibility for paying the fine. If the fine is not paid then the Player and/or Club will be suspended from all International Matches until the fine is paid.
- 18.8 If a Club does not pay on time a fine awarded against it, then the Club's National Governing Body must take over the responsibility for paying the fine. If the fine is not paid then the Club and/ or the NGB and all its Clubs will be suspended from all International Matches until the fine is paid.
- 18.9 For all deadlines on payments, the receipt of the payment into the IISHF bank account will be relevant.

19 MEMBERSHIP FEES

- 19.1 Full and Associate IISHF Members shall pay an annual subscription of an amount decided by the Council of Members at the AGM and this subscription shall be invoiced on 1st January of each year for the current year, payment must be made before the 31st of January. The invoice for the membership shall be based on the previous years Membership and any adjustment will be made later in the year. If the invoice is not paid by the 31st of January the Country will be immediately suspended from the IISHF.
- 19.2 Full and Associate Members in arrears with subscriptions shall not be entitled to vote at Council of Members meetings nor shall they be entitled to vote at any other meetings. Furthermore, the clubs, teams, players and officials of such debtor Members shall not be permitted to participate in any International event until subscriptions have been paid in full as defined in 17.6. 'In arrears' shall be defined as subscriptions remaining unpaid after the 31st March of the relevant year. (Within three calendar months)
- 19.3 New applicants for membership of the IISHF shall have their fees calculated on a pro rata basis.
- 19.4 There shall be no refund of membership subscriptions for any reason.

20. INVOICES

- 20.1 All invoices for A Class events shall be invoiced prior to each event. If invoices are not paid within 4 weeks of issue then the Country and its Teams and Officials will be suspended.
- 20.2 Invoices for ITCs will be issued twice during the year. Payment Regulations as per 18 above will apply.

21 DISSOLUTION

- 21.1 The IISHF shall not be dissolved except at a General Meeting specifically convened for this purpose and by a resolution supported by at least eighty percent of the votes cast.
- 21.2 The balance of the IISHF after all debts have been settled shall be divided equally among the Full members of the IISHF who are not in arrears at that time.

22. VALIDITY

- 22.1 This Constitution was agreed by a unanimous vote of the Members of the IISHF at their Extraordinary General Meeting on 26th of June 1999 in Koln and will come into effect immediately. Any changes or amendments to the Constitution shall come into effect from the date of any such resolution being agreed and shall be dispatched to all IISHF members in writing, in the form of complete replacement pages, within four weeks of any resolution being agreed.

Amended 28th January 2000
Amended 4th February 2001
Amended 3rd February 2002
Amended 11th May 2002
Amended 23rd February 2003
Amended 25th April 2004
Amended 27th February 2005

APPENDIX 1

IISHF SOFTWARE STANDARDS

DOCUMENTS

MICROSOFT WORD	(.doc)
MICROSOFT EXCEL	(.xls)
ADOBE ACROBAT READER	(.pdf)

GRAPHICS

JPG	(.jpeg)
BITMAP	(.bmp)

COMPRESSANT

ZIP FILES